

Safe Amplification Site Society – General Meeting #4 – Sunday January 31, 2010
At 1885 Venables St., Vancouver, BC
MINUTES

Present and signed-in: Ryan McCormick, Chelsea Kwok, Aaron McHattie, Sean Ramsay, Caitlin Gilroy, Enzo Verster, Marita Michaelis-Webb, Corbin Murdoch, Aidan Denison, Sheena Fayowski, Steve Luscher, Jason Vanderhill, Jarrett Samson, Katie Gravestock, Steve Louie, Adrienne LaBelle, Eric Axen, David Mattatall

7:10pm Meeting **called to order**.

7:11pm All participants **introduced** themselves.

7:12pm **Announcements:**

- Ryan announced that Safe Amp is still trying to fill three volunteer positions (Publicist, Event Support Co-ordinator and Display Manager) and passed around information about them
- Caitlin announced that tonight is the last night for submissions for the Safe Amp logo contest
- Sean announced that he needs help with fundraiser concerts and issued a call for volunteers

7:20pm Aaron presented a report on his legal research regarding **house shows**. A discussion ensued on the question of whether or not Safe Amp should do house shows. No consensus was reached, and the issue was put on hold until the next meeting.

7:50pm All participants broke off into discussion groups based on the four Safe Amp committees:

Venues (Jarrett, Katie, Steve Louie, Jason, Eric)

- Progress report since the last meeting:

- Richard found out that Pacific Cinematheque rents to members on Tuesdays – it's a possibility for music or film events and costs \$300.
- Harlan set up a show at Red Gate but has not passed on the costs and information as of yet – Jarrett is following up via email.
- Eric reported back about Goodie – it doesn't seem viable for Safe Amp events.
- Attempts to find contact information for the current residents of the HD / Dharma / Meme Lab have been unsuccessful.
- Natalie reported that Hotel is no longer having shows, and this was confirmed by another member.
- Jason gave Jarrett a list of places to enquire about and then resigned from the Venue Research Committee.
- Hastings Community Centre does not allow live music, and would need a security deposit and liability insurance for any other event. It costs \$60 per hour.

- New ideas of places to contact:

- Jarrett is looking into venues in Richmond and Burnaby close to the Skytrain. He will compile a small list and send it to committee members by Sunday Feb. 7.
- Mountain View Celebration Hall – No Kids have played a show there – Steve will look into costs and other information.
- Legion rentals – this idea had fallen by the wayside. Katie will look into the costs and booking information.
- Vancouver Boys & Girls Club - although she is not in this committee, Adrienne said she would investigate this possibility as she is a volunteer for the organization.
- Eric suggested the Fox Theatre – they have done at least one show in the past. Eric will contact them.
- Bowling alleys – Jarrett will look at potential places and contact them. They are a lower priority as it would almost assuredly be a one-time event.
- Jason suggested we look into doing shows in New Westminster
- Jason suggested St. Paul's Anglican Church – they recently hosted a CD release show for The Beige.

Outreach / Awareness (David, Aidan)

and

Fundraising / Special Projects (Caitlin, Enzo, Corbin, Sean, Sheena, Marita, Adrienne)

***Committees combined due to small turnout.**

- Progress reports and new ideas from the Outreach / Awareness Committee:

- Aidan is working on the cleaning up the press contacts spreadsheet.
 - The message board is up and running. David just needs to invite the members to use it and make sure that goes smoothly.
 - Caitlin brought up the idea of joining the Alliance for Arts, which would help us distribute press releases. People agreed that would be beneficial.
- Progress reports and new ideas from the Fundraising Committee:
- Sheena and Enzo will work the Blim market on February 21st.
 - David Sadler is continuing to make bracelets as we need them for merch tables.
 - The silkscreening date will have to wait until a batch of T-shirts has been ordered. Caitlin needs to get a login from David in order to access the prices. He promised to give it to her so she could finish ordering.
 - The dinner fundraiser idea was put on hold because of the legality of such a project (Foodsafe, etc).
 - Caitlin looked into Bartertown and it's currently on hiatus until March (at the earliest).
 - Sean is working on the Big Spring Fundraiser. He needs everyone to start thinking of "bigger" bands that members have connections with so we can start asking them. He also needs more volunteers to help organize it. If interested, email monthlyseries@safeamp.org.
 - Sheena presented her "cupcake showcase" fundraiser event. Everyone agreed that it seems like a good idea. Sheena is going to go ahead and begin organizing it with Caitlin's help. It will take place in Spring and will have to be at a hall. There will be live entertainment and Safe Amp will reach out to many new communities through this event (families and non-musicians). By next General Meeting we hope to have a date and location solidified. Adrienne suggested her connection to the Surrey Youth Symphony might help us get some volunteer musicians out for the event. David agreed to work on outreach for this event and contact local bakeries and bakers.
 - Celina is still looking into the idea of the discount on the Ukrainian Hall – she will email Caitlin when she has the information.
- Progress reports from the Grants Subcommittee:
- We were not successful in getting the Roger Inman Award from CCEC.
 - The Grants Subcommittee is seeking charitable organizations to "piggyback" on grants with. Members are encouraged to brainstorm organizations that they may be involved with somehow and bring them forward to the committee.
- Other things:
- We need volunteers to work the fundraiser event on Friday Feb 5th. Aidan, Aaron and Katie all volunteered.
 - Sean distributed flyers for the Feb 5th event for members to photocopy and put up in their communities.

Legal (Ryan, Aaron, Chelsea, Steve Luscher)

- Progress reports:
- Charles was not present to report on his progress with learning about Business Licenses. No one has heard from him and we don't know if he is still interested in being part of the Legal Committee. We are canceling this duty for him until he clarifies his role.
 - Sarah was not present to report on her progress with learning about Business Licenses, Permits, Zoning, etc. No one has heard from her and we don't know if she is still interested in being part of the Legal Committee. We are canceling this duty for her until she clarifies her role.
 - Phelan was not present to report on his progress with Business Licenses, Permits, Zoning, the Social Development Department or Charitable Status.
 - Ryan reported that he had a phone meeting with Julianna Torjek from the Youth Outreach Team, Social Policy, Social Development Department, Community Services, City of Vancouver. She sent us some links to grants which Ryan forwarded to the Grants Subcommittee. She also said she could provide us with some legal help. Ryan will follow up with her about that after the Olympics, as she is being re-deployed during the Games.
 - Adrian emailed Ryan to report that the venues he contacted were not able to share any information regarding insurance. He contacted one insurance company who said that the basic annual coverage likely begins at \$1500 per year, plus endorsements for each event.
 - Ryan reported that he and Brynna have begun looking into the Fire Code and Building Code, but they are massive documents that will take some time to sift through. Aaron offered to help, and Ryan emailed the documents to him.
 - Steven reported that he has made connections with three people:
 - Bruce Haden, a local architect who is interested in music and art and supports Safe Amp, though his pro bono schedule is currently full.

- A Vancouver City Area Planner who built a skatepark and is likely to be a big supporter of Safe Amp. Steven will try to set up a meeting with him and Ryan soon.
- Tried to make a connection with Irwin Oostindie from W2. Ryan reported that he has already made an email connection with Irwin via Jason Vanderhill, but has yet to set up a meeting. He will try to follow up after the Olympics, as Irwin has said he is extremely busy during the Games.
- Chelsea reported that she has set up a meeting with someone from the Zoning and Development Department who may be able to give us some legal advice. Chelsea needs to bring a letter explaining what percentage of time the space would be used for what purposes.
- The group discussed their proposal from the last meeting to create a budget of ongoing expenses:
 - Ryan reported that he tried to find out the cost of permits, licenses and fees, and while he could not make much headway, he estimates that the cost will be around \$100 per month.
 - Chelsea looked at a lot of spaces currently available for rent and estimates that rent will cost us around \$2500 per month.
 - Adrian estimated (via email) that insurance will cost around \$150 per month.
 - In order to complete the budget, we still need cost estimates for merch/products, maintenance and utilities as well as revenue estimates for all sources.
- Suggestions for new work:
 - We decided that we should get a business license as soon as possible to cover us for the fundraising we are doing now. Ryan and Aaron took charge of this and intend to have a license before the next general meeting.
 - We talked about the possibility of getting an insurance policy now to cover current Safe Amp events, but no one took charge of this issue for now.

8:55pm Presentations / Sharing / Discussion: A member of each committee reported to the general meeting about what their group discussed.

9:10pm Meeting Adjourned

Appendix: Summary of Tasks that Members Have Claimed Responsibility For:

Legal Tasks:

- **Ryan** will follow up with Julianna from the Youth Outreach Team some time after the Olympics.
- **Brynna** will continue researching the Fire Code and Building Code, with help from **Ryan** and **Aaron**.
- **Steven** will try to set up a meeting with the Vancouver City Area Planner.
- **Ryan** will follow up with Irwin from W2 some time after the Olympics.
- **Chelsea** will meet with her contact in the Zoning and Development Department at City Hall and bring her letter explaining the purposes of the venue space and the time percentage used for each purpose.
- **Ryan** and **Aaron** will attempt to get a Business License to cover Safe Amp for the fundraising we are doing now.

Fundraising Tasks:

- **Sheena** and **Enzio** will work the Blim market on February 21st.
- **David Sadler** will continue making bracelets.
- **David** will send the login information to **Caitlin**, who will proceed with ordering T-shirts.
- **Sean** will continue working on the Big Spring Fundraiser, with help from all members.
- **Sheena** will begin organizing the 'Cupcake Showcase' fundraiser with help from **Caitlin**. **Adrienne** will contact members of the Surrey Youth Symphony about performing. **David** will contact local bakeries and bakers about donating their goods.
- **Celina** is still looking into the idea of the discount on the Ukrainian Hall – she will email Caitlin when she has the information.
- **All Members** are encouraged to brainstorm charitable organizations that they may be involved with somehow and bring them forward to the Grants Subcommittee for the purposes of piggybacking on grant applications.
- **Aidan**, **Aaron** and **Katie** will work the Fundraiser event on Feb. 5.

Venues Tasks:

- **Jarrett** will follow up with **Harlan** about the booking details for Red Gate.
- **Jarrett** will compile a small list of potential venues in Richmond and Burnaby and send it to committee members by Sunday Feb. 7.
- **Steve Louie** will look into the booking info for Mountain View Celebration Hall.
- **Katie** will look into the booking info for legions.
- **Adrienne** will look into the possibility of having shows at the Boys and Girls Club.
- **Eric** will look into the possibility of having shows at the Fox Theatre.
- **Jarrett** will look into the possibility of having shows at bowling alleys and will contact them.

Outreach / Awareness Tasks:

- **Aidan** will continue cleaning up the press contacts database.
- **David** will invite members to use the message board and make sure that goes smoothly.